

REGULAR WEEKLY SESSION-----ROANOKE CITY COUNCIL

July 1, 2002

12:15 p.m.

The Council of the City of Roanoke met in regular session on Monday, July 1, 2002, at 12:15 p.m., the regular meeting hour, in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, Virginia, with Mayor Ralph K. Smith presiding, pursuant to Chapter 2, Administration, Article II, City Council, Section 2-15, Rules of Procedure, Rule 1, Regular Meetings, Code of the City of Roanoke (1979), as amended.

PRESENT: Council Members William D. Bestpitch, William H. Carder, M. Rupert Cutler, Alfred T. Dowe, Jr., C. Nelson Harris and Mayor Ralph K. Smith---6.

ABSENT: Council Member Linda F. Wyatt-----1.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

COMMITTEES-CITY COUNCIL: A communication from Mayor Ralph K. Smith requesting that Council meet in Closed Session to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia, (1950), as amended, was before the body.

Mr. Bestpitch moved that Council concur in the request of the Mayor to convene in a Closed Meeting to discuss personnel matters relating to vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia, (1950), as amended. The motion was seconded by Mr. Dowe and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

At 12:20 p.m., the Mayor declared the meeting in recess to be reconvened in the Emergency Operations Center Conference Room, Room 159, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, for a briefing on water issues.

At 12:25 p.m., the Council meeting reconvened in Room 159, with Mayor Smith presiding, and all Members of the Council in attendance, with the exception of Council Member Wyatt.

WATER RESOURCES: The City Manager introduced a briefing on water issues. She advised that in January 2002, when Council received a major update on the water situation, several Members of Council requested specific information, and City staff was instructed to report back to Council after the staffs of Roanoke City and Roanoke County had met to discuss valley-wide water issues. She noted that Council and staff have worked diligently on behalf of all residents of the City of Roanoke through meetings of the Mayor, the City Manager and Chief of Utilities and their Roanoke County counterparts; the relationship and spirit of cooperation between the City and the County is at its best, particularly as it relates to the two utility systems; and regional cooperation with regard to the two water systems has existed for a number of years.

Michael McEvoy, Director, Department of Utilities, advised that the City is currently on phase four of the water conservation measures plan which requires residential customers to refrain from outside irrigation, the climate forecast for the next six months, according to the United States Weather Service, is average conditions with no indication if there is to be a significantly dryer or wetter period; and Roanoke City is currently purchasing water from the City of Salem, averaging 1.1 million gallons per day, purchasing approximately four million gallons of water from Roanoke County, and the City continues to engage in the traded water concept. He explained that costs average approximately \$310,000.00 per day, and commencing today a surcharge will be instituted on water bills of City customers that will generate approximately \$65,000.00 per month. He stated that other area jurisdictions on water restrictions are Greensboro, Richmond, James City County, Henry County and state wide water restrictions are in effect in Maryland.

He advised that the Crystal Springs Filter Plant is six weeks ahead of schedule; an ultra violet treatment system was approved by the Health Department for Crystal Springs; however, the Environmental Protection Agency intervened and advised of concerns in regard to regulatory issues in Virginia in granting a waiver

to filtration, and opposed the ultra violet treatment method. He explained that the City did not continue to pursue ultra violet treatment; however, another temporary filtration option was explored using a disposable filter system which is designed for temporary service and is a new system that has been tested in the State of Texas. He stated that the temporary filtration option has been approved by the Health Department and can be operational by August 1, 2002, at a cost of \$350,000.00 for a three month lease, which will add three million gallons of additional water per day to the City's water system through the Crystal Springs Filtration site.

The City Manager advised that at the 2:00 p.m. session, Council will be requested to adopt an ordinance authorizing transfer of funds which were previously approved for the ultra violet treatment option to be used for the lease of the temporary filtration system at the Crystal Springs site.

There was discussion in regard to the City's water rate and quality of life issues in which the City Manager pointed out that while it is true that the City of Roanoke has the lowest water rate in the Roanoke Valley in terms of water and sewage treatment, the City also has the largest customer base, therefore, demand on the City's water system is greater than in neighboring jurisdictions. She advised that quality of life is clearly important and there has been unparalleled support by the citizens of Roanoke to conserve water.

Mr. McEvoy advised that other projects include the Muse Spring well, offering one million gallons per day, which will be operational by August 10; Crystal Springs area wells which are intended to increase capacity at the Crystal Springs Filtration Plant; and two new locations have been made available for citizens to obtain non-potable water for irrigation purposes. He noted that from the Muse Spring and Crystal Springs area wells, it is anticipated to generate two million gallons of additional water by October 1 that is not currently available.

He advised that Black and Veach Engineers was selected by the Long Range Water Supply Study Committee to review existing water sources and demands for projecting future water needs, as well as the feasibility and development of area sources; i.e.: James River, New River, Smith Mountain Lake, groundwater and reservoir optimization. He explained that consideration of a regional authority was eliminated from the scope of the contract because only Roanoke City and Roanoke County are interested in pursuing a regional authority. He stated that the City of Salem, Town of Vinton, Botetourt County, Bedford County, Roanoke County and Roanoke City are participants in the Long Range Water Supply Study Committee.

Mr. McEvoy advised that in connection with a regional water authority, current City needs are drought protection/infrastructure, current County needs are rate relief/infrastructure expenses, and significant differences include rates, level of debt and condition of assets. He stated that both the City and the County systems bring in about \$10 million in revenue from the two systems, approximately one-half of the County's revenue goes to debt payment because the Spring Hollow Reservoir was an expensive project and, in addition to assets, the County has a newer water system and the City of Roanoke has an older distribution system.

Mr. McEvoy explained that the 1999 water agreement allows for trading of water and use of water lines up to three million gallons per day, current trading is at 1.5 million gallons per day, the agreement allows the City to purchase four million gallons per day of additional water from Roanoke County, and does not require either jurisdiction to implement water conservation measures, even if such action is taken by the other locality.

There was discussion in regard to whether Roanoke County has been approached in regard to implementing voluntary water restrictions; whereupon, the City Manager advised that a request was made of the County Administrator when complaints were registered by citizens who are using City water but reside in Roanoke County. She explained that the issue for Roanoke County is one of rates because those persons in Roanoke County, regardless of the source of water, are paying the County water rate and Roanoke County officials believe that as long as their customers are paying a much higher rate they should not be subject to restrictions or voluntary conservation .

Mr. McEvoy advised that the 1994 agreement provides for a regional water pollution control plant, all five jurisdictions are actively involved in management of the plant, and monthly meetings are held to discuss operational issues.

When comparing the City and County water systems, it was pointed out that the City's average production is 15.5 million gallons per day, compared to Roanoke County's at 7.5 million gallons per day; Roanoke City serves an equivalent population of 170,000, compared with Roanoke County at 75,000; Roanoke City's effective residential rate of \$2.20 is based on usage of 5000 gallons per month, compared to Roanoke County at \$4.45 based upon a usage of 5000 gallons per month; both Roanoke City's and Roanoke County's revenue is \$10 million; and Roanoke City's debt is \$30 million, while Roanoke County's is \$80 million .

Mr. McEvoy reviewed the benefits of a regional authority which include economies of scale favorable for infrastructure financing and utilization; Virginia law is favorable for formation of authorities; to maximize resources for the benefit of the most number of people; and water supply development requires regional cooperation. He reviewed the types of authorities, i.e.: full service which is a completely separate operating unit with its own governing board; wholesale/resource management which controls sources, with each jurisdiction maintaining distribution and billing; and a “paper” authority which exists to support bonding of joint projects and systems operate separately.

He reviewed the benefits to the City, i.e: operational savings due to shared use of equipment and personnel; optimization of area reservoirs for drought protection and advised of the need to develop the ability to transfer eight million gallons of water per day between City and County systems; the City of Roanoke could utilize Roanoke County’s permit to fill Carvins Cove with a new pipeline; increased customer base and access to new customers; and benefits associated with waste water and storm water management.

There was discussion as to whether the City of Roanoke would be on water restrictions if the Spring Hollow and Carvins Cove reservoirs were connected with an \$18 - 20 million pipeline; whereupon, the City Manager advised that the City would most likely not be on the same level of water restrictions; however, everyone should practice water conservation measures given the situation on the East Coast, regardless of whether or not they have water, and the City should continue to pursue additional wells even if it participates in a water authority. She called attention to the need for a water system that is not reliant on one single source and the City should continue to drill wells and get them permitted so that they are available when needed.

In regard to cost impacts pertaining to an authority, Mr. McEvoy advised that some assumption of the County’s Spring Hollow Reservoir debt will be required on a mass balance basis and City water rates could go from an effective rate of \$2.20 to approximately \$3.00; reduced transfers to the General Fund for support services and realignment of additional staff would be needed; in addition to Spring Hollow costs, additional infrastructure costs would be needed; a difference in connection fees; the net impact will be to inflate rates (same rate with varying base charges); a rate schedule that would converge to a single rate over some period of time; and a combination of wholesale and retail rates by jurisdiction.

He explained that alternatives to a water authority are to continue with the existing system:

- *Carvins Cove has a good operating history,
- *Crystal Springs is returning to service,
- *City's population is stable,
- *Could still participate in future regional projects,
- *Purchase water when needed,
- *Negative impact on service delivery.

He noted that other alternatives to an authority include attempting to buy a portion of Spring Hollow directly from Roanoke County (four million gallons per day capacity has been priced at \$10 to \$20 million plus operating costs); and contract for a portion of the capacity at the new plant being constructed by the City of Salem.

He addressed groundwater development and advised that resources are available in the southwest and southeast parts of the City to provide five to six million gallons of water per day, most sites would require filtration, most sites are private, groundwater exploration is a gamble, investment could be compromised by droughts, pollution and overuse, and could supplement with purchased water.

In summary, Mr. McEvoy advised that a regional authority provides operational savings, better long term drought protection, potential for customer growth, and the greatest impact on rates and options for improvements in wastewater operations and storm water management. He further advised that ground water development provides lesser impact on rates, a lesser degree of certainty to solve drought protection issues, unforeseen projects could invalidate investment such as droughts, pollution, "mining", could make future regional projects difficult, and the City can still purchase water as needed. He explained that the City could wait for a future regional project; recognize the current drought condition and set aside funds to purchase water and to make a future investment when available; there would be minimal impact on rates; invest in conservation projects through home fixture replacements, wastewater reuse, well irrigation for City parks and other large users; and invest in aggressive leak detection/repairs to minimize losses.

There was discussion in regard to waste water reuse in which Mr. McEvoy advised that Virginia lags behind other states, but it is a concept that is well developed in Arizona, North Carolina, California and Florida, which essentially involves taking treated water from the water treatment plant and using the water for

industrial and irrigation purposes. He stated that the Commonwealth of Virginia has recently received regulations and waste water reuse has been allowed on smaller demonstration projects. The City Manager spoke in support of including the issue of waste water reuse in the City's 2003 Legislative Program, and advised that the Commonwealth of Virginia has only in the last eight to ten months looked at waste water reuse seriously because of existing drought conditions.

Mr. McEvoy advised that City staff is looking to Council for guidance in regard to how to proceed on ground water, a regional authority, and other miscellaneous issues.

Vice-Mayor Harris advised that he would prefer that the City of Roanoke move in the direction of a water authority which would not exclude the exploration of ground water development. He stated that over the long term, the City needs to move toward a regional strategy regarding its water system, and advised that if a pipeline were in place today that would link the Spring Hollow and Carvins Cove reservoirs, City residents would not be on the same level of water restrictions.

The Mayor advised that the authority will merit long term economics and with a water authority and an additional four to five million gallons of water per day, City customers would not be looking at the same level of restrictions as are currently in effect.

Council Member Bestpitch advised that the City of Roanoke made a mistake by not participating in the Spring Hollow project, the City should assume part of the debt and step up to the plate and do what is right over the long term. He also spoke in support of addressing waste water and storm water management issues through a regional authority.

Council Member Cutler advised that from the standpoint of water level in the Roanoke River and the ability to pump into Spring Hollow from the Roanoke River, it would be advantageous if, up stream from the Spring Hollow pumping plant, that water shed management be in place to prevent water from washing off too quickly in Montgomery and Floyd Counties and the head waters of the Roanoke River. He stated that soil and water conservation practices on the watershed, vegetation along the streams, reforestation, assessment to protect vegetation along the streams, small impoundments with excess storage capacity which will reduce floods, increase water quality, provide a better water supply and work together in waste water treatment, should all be a part of the package eventually.

Council Member Carder advised that water issues have been discussed by Council since its first planning retreat in July 2000 and in every planning retreat since that time, and the Council has been diligent in its work. He called attention to the quality of information provided by the City Manager and the amount of time required to produce the information, all of which is necessary for Council to make an informed decision. He stated that the citizens of Roanoke are willing to pay the price to have sufficient water to fulfill their needs; therefore, his vote is to look toward the water authority while also pursuing ground water efforts.

Council Member Dowe advised that immediate steps toward the solution are obvious, and encouraged that City staff continue to be as proactive as possible toward larger projects such as Smith Mountain Lake over the long term.

The City Manager advised that upon hearing the support expressed by Council for a regional authority, City staff felt an obligation to investigate all possibilities and to provide Council with a detailed presentation so that the citizens of Roanoke will understand that Council has based its decision on facts and not on emotion. In order to best serve the citizens of Roanoke, she explained that there is a need to immediately engage a third party consultant to assist with issues of evaluating assets and determining rates so that citizens will have the assurance that Council has proceeded with the knowledge that the City's assets are being fairly evaluated. Secondly, she called attention to the need to set up a meeting with Roanoke County officials to develop a memorandum of understanding which would be a clear indication to proceed with the time, money and effort to address legal issues (four months), operations/employees (nine months), assets/rates (12 months), billing (18 months) and additional interconnections (36 months). She advised that if Council is agreeable to leasing the temporary filtration system at the Crystal Springs Filter Plant, another discussion can take place in 30 days with regard to use of the additional three million gallons of water per day, City staff will continue to pursue the wells that have been identified, and a consultant will be engaged to address the next steps to be taken.

At 1:58 p.m., the Mayor declared the meeting in recess to be reconvened immediately following the Organizational Meeting of Council, scheduled to convene at 2:00 p.m., in the City Council Chamber.

On Monday, July 1, 2002, at 2:00 p.m., the Council of the City of Roanoke held its Organizational Meeting in the Roanoke City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with

Mayor Ralph K. Smith presiding, pursuant to Section 10, Meetings of Council, of the Charter of the City of Roanoke, at which time the newly elected Members of the Council will officially take their seats.

PRESENT: Council Members William D. Bestpitch, William H. Carder, M. Rupert Cutler, Alfred T. Dowe, Jr., C. Nelson Harris and Mayor Ralph K. Smith----6.

ABSENT: Council Member Linda F. Wyatt-----1.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

CITY CLERK-CITY COUNCIL: The Mayor advised that the purpose of the Organizational Meeting was for the newly elected Members of City Council to officially take their seats; whereupon, he referred to a report from the City Clerk advising of the qualification of M. Rupert Cutler, Alfred Dowe, Jr., and C. Nelson Harris as Members of the Roanoke City Council, for terms of four years, each, commencing July 1, 2002, and ending June 30, 2006.

Without objection by Council, the Mayor advised that the reports of qualification and the report of the City Clerk would be received and filed.

CITY COUNCIL: Mr. Carder offered the following resolution recognizing the Honorable C. Nelson Harris to be a Member of the City Council and Vice-Mayor of the City of Roanoke, for a term commencing July 1, 2002, and continuing for a period of two years and until his successor has been elected and qualified:

(#35956-070102) A RESOLUTION recognizing the HONORABLE C. NELSON HARRIS to be a member of the City Council and Vice-Mayor of the City of Roanoke.

(For full text of Resolution, see Resolution Book No. 66, page 238.)

Mr. Carder moved the adoption of Resolution No. 35956-070102. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

CITY COUNCIL: Mr. Harris offered the following resolution recognizing the service of the Honorable William H. Carder as Vice-Mayor of the City of Roanoke from July 1, 2000 to June 30, 2002:

(#35957-070102) A RESOLUTION recognizing the services of the HONORABLE WILLIAM H. CARDER as Vice-Mayor of the City of Roanoke.

(For full text of Resolution, see Resolution Book No. 66. page 238.)

Mr. Harris moved the adoption of Resolution No. 35957-070102. The motion was seconded by Mr. Dowe and adopted by the following vote:

AYES: Council Members Bestpitch, Cutler, Dowe, Harris and Mayor Smith-----5.

NAYS: None-----0.

(Council Member Wyatt was absent.) (Council Member Carder abstained from voting.)

As outgoing Vice-Mayor, Mr. Carder expressed appreciation to Council Members, Council Appointed Offices and other City staff for their hard work and diligence to make the City of Roanoke a better place to live and work. He highlighted some of the accomplishments of the City of Roanoke over the past two years through established goals relating to a healthy economy, quality services, working together as a City, developing strong neighborhoods, a vibrant downtown and enhancing the environment.

Mr. Carder stated that Council set goals for the City Manager to accomplish and gave her the ability to do her job to make those things happen; i.e.: I-73 was an issue that was debated, and Council continued to advise the Virginia Department of Transportation that it did not want I-73 going through the southeast neighborhood; air service was an issue and an announcement was recently made regarding a Regional Alliance which is charged with the responsibility of bringing additional air service to the Roanoke Valley; tourism/marketing efforts with increased funding of \$276,000.00 appropriated unilaterally to fund and increase tourism/marketing in the Roanoke Valley; retention of the business base through monthly meetings with businesses over breakfast where businesses are encouraged to advise the City of their concerns and the City has reacted to many of those concerns; numerous announcements in terms of economic development; the City of Roanoke took the lead with the regional branding effort in terms of what the Roanoke Valley wants to project as its image; Victory Stadium was an issue and a decision was made that the sports and entertainment venue of the future will be an amphitheater that will be

located on Williamson Road which will be a tremendous economic boon for the Williamson Road area; civic center improvements have been authorized to bring the civic center into the 21st century, a contract has been signed with the NBDL and there will be more concerts and events; market rate housing will be addressed by a master planner looking at areas of the City for new market rate housing; the use of current technology leading to more efficient and faster delivery and management of City services; City services are bench marked through a citizen survey and as a result of the most recent survey, 90 per cent of Roanoke's citizens stated that they are happy with the services they receive from the City of Roanoke; implementation of the new zoning and planning process; approval of the Fire/EMS Business Plan; methods to improve fleet management; the City has worked with other localities toward regional communication; a committee of Council revamped the City's authorities, boards, commissions and committees; Council has acted in a bi-partisan manner with governing first and politics second, and the Council has acted in the best interests of the citizens of the City or Roanoke; Council has been inclusive of all voices in order to generate increased citizen input into various issues; Council's relationship with the School Board was excellent and a joint retreat was held last year; the City enjoys strong neighborhoods; adoption of the Vision 2001 Comprehensive Plan in which thousands of citizens took part in the process; the Bullitt/Jamison Avenue Pilot Project continues to move forward and Council took a bold step when it decided to consolidate Community Development Block Grant and HOME funds and focus on and address one neighborhood at a time, resulting in a comprehensive neighborhood revitalization project such as the City has never seen before which can be used as a blue print for neighborhood revitalization for the next 20 years as the City leaps from neighborhood to neighborhood; preserving Roanoke's history; support of village centers; revitalization of the Grandin Theatre in partnership with the community through matching funds; developing neighborhood leadership, with a goal to revamp the Roanoke Neighborhood Partnership; efforts to make downtown Roanoke efforts more vibrant; completion of the update to the Outlook Roanoke Plan; improved residential living space in downtown Roanoke with 150 families living in the area; investment in public/private partnerships, such as the passenger rail station, the O. Winston Link Museum, IMAX Theater, e-town, warehouses, fiber optics, and outside dining; downtown housing has been made easier for builders to build downtown; facade grants; two way traffic on Salem Avenue; the "Big Lick" street cleaning machine which is a partnership between the City and Downtown Roanoke, Inc., to keep downtown streets clean; enhancing the environment; Roanoke River cleanup; the regional storm water management plan; the bulk trash removal program has led to cleaner City streets;

the recycling program has been broadened throughout the City; the graffiti ordinance was adopted by Council; the Urban Forestry Program was implemented; and regional discussion in connection with a regional water supply, storm water runoff, waste water and river maintenance and cleanup.

Mr. Carder advised that it has been an honor to serve as Vice-Mayor for the past two years and he looks forward to working with the Council over the next two years to continue to address the needs of the City of Roanoke.

CITY COUNCIL: Mr. Bestpitch offered the following resolution establishing a meeting schedule for City Council for the Fiscal Year commencing July 1, 2002, and terminating June 30, 2003:

(#35958-070102) A RESOLUTION establishing a meeting schedule for City Council for the Fiscal Year commencing July 1, 2002, and terminating June 30, 2003.

(For full text of Resolution, see Resolution Book No. 66, page 239.)

Mr. Bestpitch moved the adoption of Resolution No. 35958-070102. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

COMMITTEES-CITY COUNCIL: The Mayor presented a communication advising that by tradition, the Mayor has assigned Members of Council to the various committees of the City of Roanoke; on May 26, the Mayor's Office sent a letter of invitation to the Members of Council who would make up the Council as of July 1, 2002, asking that they indicate their committee preferences; all Members of Council responded; and virtually all requests were honored, with one exception.

The Mayor advised that he has been in the process of building relationships with General Assembly Members for a number of years and those relationships can serve as a benefit to the City of Roanoke and to the mutual satisfaction of all Members of Council; many of his friends in Richmond share his political philosophy;

and just as they reach many compromises in the legislature for the benefit of Virginia, he seeks to compromise with the Council realizing that they, too, do not all share the same political philosophies.

The Mayor advised that the one exception above referenced is a proposal that all Members of Council serve on the Legislative Committee, with the Mayor serving as Chair; and since he presently attends a majority of all Mill Mountain Advisory Committee meetings and Council Member Cutler will serve on the Mill Mountain Zoo Board, he requested that the Mayor serve as the Council's liaison to the Mill Mountain Advisory Committee.

Council Member Bestpitch presented a communication signed by the six Members of Council proposing the following list of committee assignments for Council Members:

Audit Committee - Council Members Bestpitch, Carder, Cutler, Dowe, Harris, Ms. Wyatt (Chair) and Mayor Smith

Budget and Planning Committee - Council Members Bestpitch (Chair), Carder, Cutler, Dowe, Harris, Wyatt and Mayor Smith

Human Services Committee - No Council Members serve on the Committee

Personnel Committee - Council Members Bestpitch, Carder, Cutler, Dowe, Harris (Chair), Wyatt and Mayor Smith

Legislative Committee - Council Members Bestpitch, Carder (Chair), Cutler, Dowe, Harris, Wyatt and Mayor Smith

Roanoke Redevelopment and Housing Authority - Council Member Harris

Mill Mountain Advisory Committee - Council Member Cutler

Roanoke Valley-Allegheny Regional Commission - Council Members Bestpitch, Carder and Cutler

Total Action Against Poverty, Board of Directors - Council Member Bestpitch

War Memorial Committee - Council Members Bestpitch and Carder

Roanoke Valley Regional Cable Television Committee - Council Member Dowe

Roanoke Civic Center Commission - Council Member Wyatt

City of Roanoke Transportation Safety Commission, Board of Directors - Council Member Bestpitch

Roanoke Arts Commission - Council Member Cutler

Mill Mountain Zoo, Inc. - Council Member Cutler

Mayor's Committee for People with Disabilities - Council Member Wyatt

Virginia Museum of Transportation, Board of Directors - Council Member Wyatt

Virginia CARES Board of Directors - Council Member Wyatt

Roanoke Valley Convention and Visitors Bureau, Board of Directors - Council Member Carder

Roanoke Neighborhood Partnership Steering Committee - Council Member Bestpitch

Virginia's First Regional Industrial Facility Authority - Council Member Bestpitch and Elizabeth Neu

New River Valley Commerce Park Participation Committee - Council Member Bestpitch and Elizabeth Neu

Roanoke Valley Long-Range Water Supply Study Committee - Council Member Cutler

Roanoke Neighborhood Partnership Steering Committee Ad Hoc Study Committee - Council Members Bestpitch and Carder

Special Events Committee - Council Member Carder

Roanoke Valley Area Metropolitan Planning Organization - Council Member Bestpitch and Sherman Holland

Hotel Roanoke Conference Center Commission - Mayor Smith and William White, Sr.

Virginia Municipal League Policy Committees:

Environmental Quality - Council Member Cutler

Finance - Jesse A. Hall

General Laws - William M. Hackworth

Human Development and Education - Council Member Wyatt

Transportation - Council Member Carder

Virginia Municipal League Legislative Committee - Council Member Carder

Virginia Recreation Facilities Authority - Council Member Bestpitch

Revenue Practices Committee - Council Member Bestpitch.

Mr. Bestpitch moved that Council approve the above listed committee assignments, as contained in a letter dated June 20, 2002, and signed by the six Members of City Council. The motion was seconded by Mr. Cutler and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

The Mayor advised that it was not necessary for the Mayor to serve as Chair of the Legislative Committee; however, it would be a vehicle to ensure that all parties work together for the overall good of the City of Roanoke when dealing with issues surfacing at the State level.

There being no further business, the Mayor declared the Organizational Meeting adjourned at 2:40 p.m.

On Monday, July 1, 2002, immediately following adjournment of the Organizational Meeting, the regular meeting of Roanoke City Council reconvened at 2:45 p.m., in the Roanoke City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with the following Council Members in attendance, Mayor Smith presiding.

PRESENT: Council Members William D. Bestpitch, William H. Carder, M. Rupert Cutler, Alfred T. Dowe, Jr., C. Nelson Harris and Mayor Ralph K. Smith----6.

ABSENT: Council Member Linda F. Wyatt-----1.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

The reconvened meeting was opened with a prayer by The Reverend J. David Fuller, Missions Pastor, Church of the Holy Spirit.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

PRESENTATIONS AND ACKNOWLEDGMENTS:

PROCLAMATIONS-PARKS AND RECREATION: The Mayor presented a Proclamation declaring the month of July as National Parks and Recreation Month.

CONSENT AGENDA

The Mayor advised that all matters listed under the Consent Agenda were considered to be routine by the Members of Council and would be enacted by one motion in the form, or forms, listed on the Consent Agenda, and if discussion was desired, that item would be removed from the Consent Agenda and considered separately.

MINUTES: Minutes of the work session of City Council held on Monday, April 29, 2002, were before the body.

(For full text, see Minutes on file in the City Clerk's Office.)

Mr. Carder moved that the reading of the Minutes be dispensed with and that the Minutes be approved as recorded. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

COMMITTEES-SCHOOLS: Sherman P. Lea having previously submitted his resignation as a trustee of the Roanoke City School Board, a communication from Mr. Lea advising that as he reflected on his original letter of resignation, he became concerned that his decision to resign at the end of June would have a negative impact on the work of the School Board and the progress of the school system; therefore, he requested that his effective date of resignation be changed from June 30, 2002, to August 15, 2002, or until a new Trustee is appointed, whichever occurs first, was before Council.

Mr. Carder moved that the communication be received and filed and that the resignation be accepted. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

COMMITTEES-HOUSING/AUTHORITY: A communication from Robert J. Sparrow tendering his resignation as a member of the City of Roanoke Fair Housing Board, was before Council.

Mr. Carder moved that the communication be received and filed and that the resignation be accepted. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

COMMITTEES-ROANOKE NEIGHBORHOOD PARTNERSHIP-PENSION: A communication from William E. Skeen tendering his resignation as a member of the Board of Trustees, City of Roanoke Pension Plan; and the Roanoke Neighborhood Partnership Steering Committee, was before Council.

Mr. Carder moved that the communication be received and filed and that the resignation be accepted. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PURCHASE/SALE OF PROPERTY-CITY PROPERTY-HOUSING/AUTHORITY: The City Manager submitted a communication advising that property located at 1224 Rorer Avenue, S. W., and 719 Dale Avenue, S. E., was acquired by the City of Roanoke to establish a housing assistance program for City employees; and pursuant to requirements of the Code of Virginia, the City of Roanoke is required to hold a public hearing on the proposed conveyance of property rights to the Blue Ridge Housing Development Corporation, which will renovate the two properties using CDBG funds and oversee the housing assistance program, was before Council.

The City Manager requested that Council authorize a public hearing to be held on Monday, July 15, 2002.

Mr. Carder moved that Council concur in the request of the City Manager. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

COMMITTEES-AUDIT COMMITTEE: Minutes of the meeting of the Audit Committee held on Monday, June 3, 2002, were before Council.

The following items were considered by the Audit Committee:

Internal Audit Reports:

**Fleet Management - Parts
Purchasing Cards
Retirement**

**KPMG External Audit for year ending June 30, 2002
Status Report - Roanoke City Public Schools
Report of Peer Review on Municipal Auditing Department
Management Assistance Audit - Solid Waste Management
Request for 30 minute Audit Committee Meeting - June 17, 2002**

Mr. Carder moved that the minutes be received and filed. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

OATHS OF OFFICE-COMMITTEES-PERSONNEL DEPARTMENT-LIBRARIES-PENSIONS-SCHOOLS-WAR MEMORIAL: The following reports of qualification were before Council:

William E. Skeen and Robert J. Sparrow as Trustees of the Roanoke City School Board, for terms of three years, each, commencing July 1, 2002, and ending June 30, 2005;

Roland H. Macher as a member of the Roanoke Public Library Board for a term ending June 30, 2005;

D. Duane Dixon as a member of the Board of Trustees, City of Roanoke Pension Plan, for a term ending June 30, 2004;

Alfred C. Moore as a member of the War Memorial Committee for a term ending June 30, 2003;

Brenda L. McDaniel as a member of the Roanoke Public Library Board for a term ending June 30, 2004; and

I. B. Heinemann as a member of the Personnel and Employment Practices Commission for a term ending June 30, 2005.

Mr. Carder moved that the reports of qualification be received and filed. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.
NAYS: None-----0.

(Council Member Wyatt was absent.)

REGULAR AGENDA

PUBLIC HEARINGS:

CITY PROPERTY-INDUSTRIES: Pursuant to notice of advertisement for bids for lease and renovation of certain City-owned buildings located at 117 and 119 Norfolk Avenue, S. W., the matter was before Council.

The Mayor advised that bids were to be received in the City Clerk's Office until 1:30 p.m., on Monday, July 1, 2002, and to be held by the City Clerk, unopened, until the 2:00 p.m. session of Council, at which time the bid would be opened and read before the Council. He inquired if there were persons in attendance who had questions or objections to the opening of the bids. Hearing none, the Mayor instructed the City Clerk to proceed with the opening and reading of the bids.

The City Clerk reported that one bid had been received prior to the deadline from Warehouse Row, L. P.

Without objection by Council, the Mayor advised that the bid of Warehouse Row, L. P., would be referred to the City Manager for report to Council at the regular meeting on Monday, July 15, 2002.

Pursuant to notice of advertisement, the Mayor also advised that a public hearing was advertised in The Roanoke Times on Monday, June 17 and Monday, June 24, 2002, with regard to the lease and renovation of certain City-owned

buildings located at 117 and 119 Norfolk Avenue, S. W., for Monday, July 1, 2002, at 2:00 p.m., or as soon thereafter as the matter may be heard, the matter was before the body.

The Mayor inquired if there were persons present who would like to be heard in connection with the matter, to which inquiry no person responded.

Without objection by Council, the Mayor advised that the public hearing would be continued until the regular meeting of Council on Monday, July 15, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard in the City Council Chamber.

PETITIONS AND COMMUNICATIONS:

TAXES-VIRGINIA TRANSPORTATION MUSEUM: A petition from the Virginia Museum of Transportation requesting exemption from taxation of 1.4 acres of land located adjacent to 303 Norfolk Avenue, S. W., in the City of Roanoke, pursuant to Section 30-19.04(B), Code of Virginia, (1950), as amended, was before Council.

Mr. Carder moved that the petition be referred to the City Manager for study, report and recommendation to Council. The motion was seconded by Mr. Dowe and adopted.

REPORTS OF OFFICERS:

CITY MANAGER:

BRIEFINGS:

CITY EMPLOYEES: The City Manager introduced Jeffrey H. Powell, Director, General Services, who assumed his position on June 17, 2002.

ITEMS RECOMMENDED FOR ACTION:

SPECIAL PERMITS-LICENSES: The City Manager submitted a communication advising that Joan S. Edwards, property owner at 3745 Forest Road, S. W, has requested permission to retain, in place, a basketball goal, which encroaches into the public right-of-way; the property owner has also requested that Council designate a portion of Forest Road as an area where play is permitted in the right-of-way, pursuant to provisions of Sec. 46.2-932A, Code of Virginia, (1950), as amended; and the encroachment extends approximately three feet into the right-of-way of

Forest Road, which is approximately 12 feet in height; the right-of-way of Forest Road at this location is approximately 50 feet in width; and liability insurance and indemnification of the City by the property owner shall be provided by the property owner, and evidence of such coverage shall be approved by the City's Risk Manager.

The City Manager recommended that Council adopt an ordinance to be executed by the property owners, John S. and Catherine D. Edwards, and recorded in the Clerk's Office of the Circuit Court for the City of Roanoke granting a revocable license to the property owners at 3745 Forest Road, S. W., to allow a basketball goal that encroaches into the right-of-way of Forest Road, S. W., to remain; and designating a portion of Forest Road as a play area, restricted to usage during daylight hours, and defined by a minimum of four temporary traffic cones, said play area shall be described as an area beginning on a point at the location of the basketball goal, extending with a radius of 30 feet within the right-of-way of Forest Road, S. W., and terminating at the property line of Official Tax No. 1390514.

Mr. Bestpitch offered the following ordinance:

(#35959-070102) AN ORDINANCE granting a conditional permit to allow for the encroachment of a basketball goal approximately three feet into the public right-of-way in front of the property located at 3745 Forest Road, S. W., and bearing Official Tax No. 1390514; designating a play area pursuant to the provisions of §46.2-932.A, Code of Virginia, (1950), as amended, upon certain terms and conditions; and dispensing with the second reading by title of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 66, page 241.)

Mr. Bestpitch moved the adoption of Ordinance No. 35959-070102. The motion was seconded by Mr. Dowe.

Council Member Cutler advised that this type of ordinance is potentially available to any citizen as long as they provide the necessary insurance and meet other specific provisions, and does not represent a special consideration for the individual involved.

Council Member Carder referred to the circumstances of another individual who installed a permanent basketball goal on a cul-de-sac on City property; whereupon, the City Manager advised that she would address the inquiry.

Ordinance No. 35959-070102 was adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

SPECIAL PERMITS-LICENSES: The City Manager submitted a communication advising that James V. Revercomb, property owner at 2908 Carolina Avenue, S. W., has requested permission to maintain a retaining wall currently under construction along his driveway, which encroaches into the public right-of-way; the encroachment extends approximately 24 feet into the right-of-way of Carolina Avenue, and varies in height between 12” and 48”; and the right-of-way of Carolina Avenue is approximately 80 feet in width; there are several similar retaining walls on this side of Carolina Avenue; and liability insurance and indemnification of City of Roanoke by the property owner shall be provided by the property owner as specified, subject to approval by the City’s Risk Manager.

The City Manager recommended that Council adopt an ordinance, to be executed by the property owners, James V. and Denise C. Revercomb, and recorded in the Clerk’s Office of the Circuit Court for the City of Roanoke, granting a revocable license to property owners at 2908 Carolina Avenue, S. W., to allow a retaining wall that encroaches into the right-of-way of Carolina Avenue, S. W., to remain.

Mr. Bestpitch offered the following ordinance:

(#35960-070102) AN ORDINANCE granting a revocable license to permit an encroachment of a retaining wall approximately twenty-four feet into the public right-of-way in front of the property located at 2908 Carolina Avenue, S. W., and bearing Official Tax No. 1070502, upon certain terms and conditions; and dispensing with the second reading of this ordinance by title.

(For full text of Ordinance, see Ordinance Book No. 66, page 244.)

Mr. Bestpitch moved the adoption of Ordinance No. 35960-070102. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PURCHASE/SALE OF PROPERTY-BUDGET-GREENWAY SYSTEM: The City Manager submitted a communication advising that the Lick Run Greenway is a part of the City-wide greenway system which was identified in the City's Comprehensive Plan, Roanoke Vision 2001, as a potential greenway corridor and is supported by the citizens of the City of Roanoke; each portion is being constructed as funds become available and two phases of construction have been completed; the final phase will extend the greenway from Court Street to The Hotel Roanoke; and design of the project is sufficiently complete to identify those property rights necessary for construction.

It was further advised that authorization is needed to move forward with procurement of title work, appraisals, and document preparation related to acquisition of the necessary property rights; and projected cost for acquisition of the necessary property rights is approximately \$100,000.00, which will be funded through two VDOT TEA-21 grants totaling \$875,000.00.

The City Manager recommended that she and the City Attorney be authorized to take all necessary steps to acquire all property rights, said property rights may be acquired by negotiation or eminent domain, and may include fee simple, permanent easements, permanent access easements, temporary construction easements, rights-of-way, licenses or permits, etc., subject to a satisfactory environmental site inspection; and that Council appropriate \$875,000.00 to the Lick Run Greenway Project, Account No. 008-530-9754, and establish a revenue estimate in the amount of \$875,000.00 for VDOT TEA-21 grant funds.

Mr. Bestpitch offered the following emergency budget ordinance:

(#35961-070102) AN ORDINANCE to amend and reordain certain sections of the 2002-2003 Capital Projects Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 66, page 245.)

Mr. Bestpitch moved the adoption of Ordinance No. 35961-070102. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Dowe offered the following ordinance:

(#35962-070102) AN ORDINANCE providing for the acquisition of certain interests in property needed by the City for the final phase of the Lick Run Greenway Project; setting a certain limit on the acquisition costs of such property rights; providing for the City's acquisition of such property rights by condemnation, under certain circumstances; authorizing the City to make motion for the award of a right of entry on the property for the purpose of commencing the project; all upon certain terms and conditions; and dispensing with the second reading of this ordinance by title.

(For full text of Ordinance, see Ordinance Book No. 66, page 246.)

Mr. Dowe moved the adoption of Ordinance No. 35962-070102. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Council Member Cutler inquired if the ordinance addresses reimbursement to the Western Virginia Land Trust of \$6,000.00 which was used to purchase property on Syracuse Avenue to enable the Lick Run Greenway to go across open land; whereupon, the City Manager advised that she would investigate the inquiry and address the matter accordingly.

TAXES-DOWNTOWN ROANOKE, INCORPORATED: The City Manager submitted a communication advising that on July 2, 2001, the City of Roanoke authorized the City Manager to execute a Downtown Service District Services Agreement between the City of Roanoke and Downtown Roanoke, Inc., for a period of five years; and paragraph 3.7, Disbursements to DRI, states the net revenue collected from the additional service district tax, less the City's annual direct costs, will be presented to DRI in return for providing promotional services within the downtown district.

It was further advised that the proposed amendment will eliminate the City's annual direct costs fee, which is currently \$2,000.00, allowing additional funds for promotion and development; such amendment will be effective for the 2001-2002 fiscal year and in the future; and Section 32-102.3 (a), Code of the City of Roanoke (1979), as amended, needs to be amended to eliminate the requirement that the, "Costs of collecting, accounting for and administering the tax provided for by this division shall be a charge against revenues derived from such tax."

The City Manager recommended that she be authorized to execute an amendment to the Downtown Service District Services Agreement between the City of Roanoke and DRI for a period ending June 30, 2006; such amendment to be approved as to form by the City Attorney; that the City Manager be authorized to take such further action as is necessary to implement and administer such amendment; and that Council amend Section 32-102.3(a), Code of the City of Roanoke (1979), as amended, by deleting the last sentence, which reads, "Costs of collecting, accounting for and administering the tax provided for by this division shall be a charge against revenues derived from such tax."

Mr. Carder offered the following ordinance:

(#35963-070102) AN ORDINANCE amending and reordaining subsection (a) of §32-102.3, Purposes of tax, of Division 6, Downtown Service District, of Article II, Real Estate Taxes Generally, of Chapter 32, Taxation, of the Code of the City of Roanoke (1979), as amended, to eliminate the requirement of charging the costs of collecting, accounting for and administering the tax against the revenues derived from such tax; and dispensing with the second reading of this ordinance, effective retroactively to July 1, 2001.

(For full text of Ordinance, see Ordinance Book No. 66, page 248.)

Mr. Carder moved the adoption of Ordinance No. 35963-070102. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Carder offered the following resolution:

(#35964-070102) A RESOLUTION authorizing the execution of an amendment to the Downtown Service District Services Agreement between the City of Roanoke, Virginia, and Downtown Roanoke, Inc. (DRI), that will provide for the elimination of the City's annual direct costs fee, which is currently \$2,000.00; and authorizing the City Manager to take such further action as is necessary to implement and administer the terms of such amendment.

(For full text of Resolution, see Resolution Book No. 66, page 249.)

Mr. Carder moved the adoption of Resolution No. 35964-070102. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PERSONNEL DEPARTMENT-MUNICIPAL BUILDING-EQUIPMENT: The City Manager submitted a communication calling attention to a multi-phase project to replace copiers, desktop printers, and fax machines throughout the Municipal Building and certain remote locations with digital multi-functional devices, which devices will be capable of attaching to the City's network infrastructure for distributive printing directly from the Department of Technology's data center, print and fax from a desktop computer, and perform advanced functions for copying and scanning; and this solution provides the latest technology to City departments for increased functionality and efficiency of operations.

It was further advised that Phase one includes replacement of equipment in Municipal Building South, along with the Human Resources department; additional phases of the project to replace equipment in other departments will be implemented

as funds become available; after proper advertisement, two bids were received on November 19, 2001, with the XEROX Corporation submitting the low bid to lease the equipment over a five year (60 month) period at \$10,024.00 per month, for a total of \$601,460.00; funding has been included in the fiscal year 2002-2003 budget for lease payment and initial network setup; and a justification study providing validation of cost savings was made in the departments proposed to receive the equipment.

The City Manager recommended that Council accept the bid of the XEROX Corporation, in the amount of \$601,460.00, with a contract date commencing on July 1, 2002 for 60 months; and that all other bids received by the City be rejected.

Mr. Carder offered the following resolution:

(#35965-070102) A RESOLUTION accepting the bid of Xerox Corporation and authorizing the City Manager to execute an agreement with Xerox Corporation for the lease of multi-functional printer/copiers to be placed throughout the municipal building, upon certain terms and conditions; and rejecting all other bids made for such items.

(For full text of Resolution, see Resolution Book No. 66, page 250.)

Mr. Carder moved the adoption of Resolution No. 35965-070102. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PARKING FACILITIES: The City Manager submitted a communication advising that the City currently contracts with Central Parking Systems of Virginia Inc. d/b/a Allright Roanoke Parking, Inc. (Allright) for management and operation services for six city owned and/or operated parking garages and four surface parking lots, under a five year contract which is effective until July 31, 2002; on April 9, 2002, A Request for Proposal was issued seeking qualified management firms to operate the facilities for the next three years, commencing on August 1, 2002, with up to one additional year at the option of the City; four responses were received, each proposal was carefully reviewed and each firm was granted an oral interview in the selection process.

It was further advised that in order to provide for the professional management of parking facilities, the firm of LANCOR Parking, L.L.C. was selected to be the most qualified to provide management and operational services; the proposed contract contains additional requirements of the management firm as compared to the current management contract, including an increased responsibility for preventative maintenance and general upkeep of each facility, development of an effective public relations and marketing plan, and increased emphasis on customer service and revenue enhancement; and a three year management contract has been negotiated with LANCOR Parking, L.L.C. with up to one additional year at the option of the City, at a management fee of \$584,029.00 for year one, \$584,225.00 for year two, \$601,752.00 for year three and \$52,792.00 per month for the option period; said fees are more costly than those fees being paid to the operator under the current contract and are reflective of the increased level of requirements and responsibilities being placed upon the new operator; and funding is available in operating accounts for City owned and/or operated facilities in the Parking Fund to pay for said fees.

The City Manager recommended that Council accept the proposal of LANCOR, L.L.C., to provide management and operating services for ten City owned and/or controlled parking facilities, and authorize the City Manager to enter into a contract with LANCOR Parking, L.L.C., for provision of management and operation services for said City owned and/or controlled parking facilities, for the fees set forth above; and that the City Manager be authorized to take such further action and to execute such further documents as may be necessary to implement and administer such contract. (Church Avenue Parking Garage, Century Station Parking Garage, Gainsboro Parking Garage, Market Square Parking Garage, Tower Parking Garage, Williamson Road Parking Garage, Gainsboro Surface Parking Lot, Salem Avenue (Warehouse Rowe) Parking Lot, Norfolk Avenue (Viaduct) Parking Lot, and Williamson Road Parking Lot)

Mr. Carder offered the following emergency ordinance:

(#35966-070102) AN ORDINANCE accepting the proposal of Lancor Parking, L. L. C., to provide management and operation services for certain City of Roanoke owned and/or controlled parking garages and surface parking lots for a term of three years with an option to renew for up to one additional year, upon certain terms and conditions; awarding a contract therefor, authorizing the proper City officials to execute the requisite contract; rejecting all other proposals made to the City; and dispensing with the second reading by title of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 66, page 251)

Mr. Carder moved the adoption of Ordinance No. 35966-070102. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PUBLIC WORKS-EQUIPMENT-CMERP: The City Manager submitted a communication advising that the Capital Maintenance and Equipment Replacement Program (CMERP) has identified the need to purchase one hydraulic excavator to replace two older excavators, one being a rubber tired machine that has already been sold and the other a track machine that is approximately 30 years old; and the item will be purchased from proceeds of the 2002 Capital Lease Program.

The City Manager recommended that Council accept the bid of Mitchell Distributing Co., for one Komatsu PC150LC-6 hydraulic excavator, at a total cost of \$107,570.00, and reject all other bids received by the City.

Mr. Carder offered the following resolution:

(#35967-070102) A RESOLUTION accepting the bid of Mitchell Distributing Co., for the purchase of one new hydraulic excavator, upon certain terms and conditions; and rejecting all other bids made for such items.

(For full text of Resolution, see Resolution Book No. 66, page 252.)

Mr. Carder moved the adoption of Resolution No. 35967-070102. The motion was seconded by Mr. Dowe and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

DIRECTOR OF FINANCE:

DIRECTOR OF FINANCE-AUDITS/FINANCIAL REPORTS-BUDGET: The Director of Finance submitted the Financial Report for the City of Roanoke for the month of May, 2002.

Council Member Carder inquired as to how the eight per cent in State cuts will be addressed; whereupon, the Director of Finance advised that the first seven per cent in reductions were incorporated into the State's adopted fiscal year 2003 budget; however, he did not have detailed information on how the cuts will be allocated. The City Manager advised that additional State reductions or impacts that have not yet been identified are anticipated, and the Director of Finance, City Manager and Director of Management and Budget will continue to monitor the situation closely and manage the City's resources, extraordinarily, until there is a clear indication of what will happen at the State level.

Without objection by Council, the Mayor advised that the financial report would be received and filed.

The City Manager advised that as a part of the water briefing at the 12:15 p.m., session of Council, she stated that a funding action item would be submitted to the Council at its 2:00 p.m., session, in order to provide for the lease or purchase of equipment to institute a temporary filtration treatment system for the Crystal Springs Filter Plant which will allow approximately three million gallons of Crystal Springs water on line on August 1, at a cost not to exceed \$350,000.00.

The City Manager explained that approximately two months ago, Council appropriated \$300,000.00 for the purchase of an ultra violet treatment option at the Crystal Springs Filter Plant which was not approved by the Environmental Protection Agency; however, the City has now received approval by the Health Department to use a temporary filtration option that will allow the temporary system to be in place by August 1, which is two months in advance of the estimated completion date of October 1 of the new filtration system at the Crystal Springs Filter Plant.

The City Manager was requested to elaborate on future plans with regard to the City's water situation; whereupon, she advised that at the 12:15 p.m., Council Work Session, current water systems, and the status of the water systems and improvements were discussed. She further advised that Carvins Cove Reservoir is just a little below 27 feet, below spillway, and daily demand on Carvins Cove is down

from 15 million gallons per day to 10 million gallons per day, which is the result of recent rain fall and the purchase of water from the City of Salem and Roanoke County. She explained that it is expected that the Crystal Springs Filter Plant will be fully operational by October 1, which is six weeks ahead of schedule, the ultra violet treatment option was not approved by the Environmental Protection Agency, however, the City proposes to pursue a temporary filter option that will provide approximately three million gallons of water per day by August 1; Council has not as yet decided how it wishes to use the additional three million gallons of water per day, although one option is to reduce the amount of purchase that the City is currently making from Roanoke County, or to use the additional capacity to raise the level of Carvins Cove to ensure against some of the more difficult months to come, or to look at some mitigation of water restrictions, all of which are matters that Council will address later in the month. She stated that the Muse Spring well is expected to begin production on August 1 and another well will be on line on October 1 in conjunction with the Crystal Springs Filtration Plant, which means that by October 1, two million gallons of additional water will be available as a resource to the City. She called attention to two additional locations that were made available last week for citizens to obtain non-potable water, one off of Tenth Street and one in Wasena Park; an engineering firm has been retained for a regional long range water supply study and the report is expected to be completed in January, 2003. She advised that there is a need to concentrate on long term water solutions along with short term conditions that localities face as a result of the drought. She called attention to various options that are available to the City; i.e.: a regional authority in which both the City of Roanoke and Roanoke County are interested in participating; the issue of additional wells as a resource for water; and Council reviewed the cost of taking no action while waiting for opportunities and living through the drought which is facing not only the State of Virginia, but the entire East Coast. She advised that Council, following its discussion of the pros and cons of the various issues, authorized City staff to proceed with a memorandum of understanding with Roanoke County, with the goal of producing a water authority agreement and in the next four to twelve months, the services of a third party will be engaged to review rate making issues and evaluation of assets of the City and the County systems when moving to a water authority; and the Council also gave its support to continue to investigate and explore other resource development such as additional wells. She explained that it is estimated that the City will need an additional eight million gallons of water per day on a recurring basis in order to be drought proof which will be the goal in working toward creation of a regional authority. She stressed that if an authority were created tomorrow, it would not diminish the present drought conditions because it would take from \$10 - \$18 million in order for a pipeline to be built to

connect the Spring Hollow and Carvins Cove Reservoirs in order to draw more water today than the City is currently drawing from Roanoke County. She assured Council and the citizens of Roanoke that City staff has been pursuing all options and advised that as a state and a locality, we do not have the advantage of using technology and some of the opportunities that other states, particularly the western states, have become familiar with over the years in terms of maximizing both the availability of non-potable water to address situations that are produced by a drought, and the opportunity for additional resources relative to potable water. She advised that it is hoped to better educate and inform the public, there is a need to create opportunities to have an integrated water system without total reliance on rain water and that wells and other activities be addressed to deal with the situation. She stated that as a community, as a valley and as a state, all persons need to become better conservators of water, both in times of plenty and in times of drought.

The City Manager called attention to a significant amount of regional cooperation in the Roanoke Valley's water systems, even without an authority, and prior to the City's purchase of water from Roanoke County, there was an exchange of 1.5 million gallons of water per day between the two jurisdictions in those instances where a decision was made that it was in the financial best interest of one jurisdiction or the other for the customers to be served by the other jurisdiction; therefore, situations exist today where County residents are being served by City water and City residents are being served by County water; and the Town of Vinton has an arrangement whereby the City sells water to an industry in the Town because of the quality of City water. She referred to meetings of the City Manager, the Mayor and City staff with their respective Roanoke County counterparts over the past year to discuss water issues. She advised that water issues can be emotional and it is necessary to make decisions based upon facts; there are costs associated with going to an authority and there will be significant increases in water rates charged to citizens as opposed to what they are currently paying, and the sentiment of the community appears to be that they are prepared to pay those rates in order to enjoy quality of life and to accommodate the activities that citizens have come to enjoy in the Roanoke Valley, and City staff is prepared to move as quickly as possible to make that happen on behalf of the citizens of Roanoke.

The City Manager explained that because of the interconnections that currently exist which are the limiting factor, as of today, five and one-half million gallons of water are flowing through those lines, and one and one-half million is the trading of water that was occurring long before the drought, therefore, the City is purchasing four million gallons of water which is the maximum. She explained that

if an authority were created tomorrow, it would not be possible to get more water immediately because significant investments are required in a number of options, one of which would be a direct connection of the two reservoirs by a pipeline, another might be to create a mid point at which there would be a pipeline and a treatment facility, and additional interconnections might be another option which will be explored. She advised that there will be a price to become a part of the authority which is the investment that the City of Roanoke would have made back in the early 1990's into the Spring Hollow Reservoir had it made the decision at that time to participate and certain infrastructure improvements will be necessary to access those waters. She stated that the City of Roanoke has the lowest water rate in the Roanoke Valley, as well as a low rate in comparison to the State, and an increase in rates will be necessary in order for the City to be drought proof.

The City Manager commended the Roanoke community for pulling together in these unusual situations and advised that that spirit of cooperation will see citizens through these difficult times.

Mr. Cutler offered the following ordinance:

(#35968-070102) AN ORDINANCE to amend and reordain certain sections of the 2002-2003 Water Fund Appropriations; and dispensing with the second reading by title of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 66, page 253.)

Mr. Cutler moved the adoption of Ordinance No. 35968-070102. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Bestpitch offered the following ordinance:

(#35969-070102) AN ORDINANCE declaring the existence of an emergency in connection with obtaining certain design services, the lease and/or purchase of equipment, and construction work for a certain project to try to obtain additional

sources of water to try to increase the City's water supply to help with the City's water to help with the City's water supply emergency that was declared on February 4, 2002, Ordinance No. 35741-070102; providing that due to the need to expedite such projects, the normal procurement method of advertising, conducting competitive negotiations, and/or competitive sealed bidding be dispensed with to the extent reasonably necessary; authorizing the City Manager to take such further action or to execute such documents as may be necessary to implement and administer such projects; and dispensing with the second reading by title of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 66, page 254.)

Mr. Bestpitch moved the adoption of Ordinance No. 35969-070102. The motion was seconded by Mr. Dowe and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

REPORTS OF COMMITTEES: None.

UNFINISHED BUSINESS:

BUDGET-CITY COUNCIL: The City Attorney submitted a report advising that at the request of Council Member Bestpitch, he has prepared a measure which would establish annual salaries for the Mayor, Vice-Mayor and Council Members for the fiscal year beginning July 1, 2004, which will provide that the Mayor would receive an annual salary of \$19,189.00, and the Vice-Mayor and Members of City Council would receive \$14,925.00.

He further advised that Council adopted an ordinance on November 19, 2001, effective July 1, 2002, establishing the salary of the Mayor at \$18,000.00 per year and the salaries of the Vice-Mayor and Members of Council at \$14,490.00 per year; Section 15.2-1414.6, Code of Virginia, (1950), as amended, permits Council to establish the annual salaries of Members of Council, but provides that any increase in such salaries must be adopted at least four months prior to the date of the next municipal election, and no increase can take effect until July 1st after such election;

and the next regularly scheduled general election of Council Members will be in May of 2004, thus any ordinance adopted by Council at this time increasing the salaries of Members of Council cannot take effect until July 1, 2004.

Mr. Bestpitch moved that the ordinance be referred to the Council's Budget and Planning Committee. The motion was seconded by Mr. Cutler and adopted.

Ms. Helen E. Davis, 35 Patton Avenue, N. E., advised that the timing for a pay increase for Council Members is wrong in view of recent budget cuts, the water crisis and many other critical issues facing the City of Roanoke. She further advised that she stands with Roanoke's school teachers who believe that teachers are always placed on the back burner when it comes to pay raises. She stated that a message is being sent that the City of Roanoke is insensitive, and Roanoke is a city that is in turmoil, both inside and outside of City Hall. She asked that Council Members respect each other and advised that where a Member of Council lives should not be an issue in determining a pay increase, each Member of Council has a right to their own personal opinion, and it does not reflect well on the City when Council Members criticize each other through the news media.

Ms. Anita Price, 3101 Willow Road, N. W., President, Roanoke Education Association, representing 700 members, advised that on behalf of the REA, she would like to go on record stating that educators do not begrudge equal compensation for the hard work that Council Members endure in conducting the affairs of the City and that Council Members should be compensated adequately. However, she stated that given the budgetary constraints dictated by the General Assembly that placed more restrictions on the decisions of Council, REA members would like to know that they could depend on a three per cent pay increase each year, but they are required to bow to the dictates that come from the General Assembly and City Council, therefore, educators receive what is left over. She stated that educators are patient people, but they deserve what is right and not what is left over. She called attention to the fact that salaries for Roanoke City School teachers are becoming less and less competitive, the City has lost ground in the last two years, and it is becoming increasingly difficult to attract and retain the brightest and best teachers, given the sacrifices and the current budgetary situation. She asked that Members of Council concur that voting upon a pay increase at this time will send the wrong message to the public and cause educators to wonder what truly is the highest priority of City Council.

Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., advised that when Roanoke City files for bankruptcy, a detailed study will show that City Council failed to be excellent stewards of taxpayers' money and their trust. She further advised that Council can be accused of allowing abusive and mis-use of taxpayers' money because it has not demanded an investigation of the mis-use of funds within the bowels of City Hall; Council has not kept campaign promises, pledges or statements to not seek a pay increase; Council has failed to properly represent citizens in the predominantly black neighborhoods with respect to Washington Park, screen doors for Lincoln Terrace residents, fire stations within the black neighborhoods, and police substations within those neighborhoods; and Council has failed to support Roanoke's teachers. She stated that these are items that should be considered during Council's Budget and Planning Committee meeting, because there are persons in the City of Roanoke who have lost their jobs due to no fault of their own and yet City Council is considering a pay increase. She asked that Council think about the overall big picture and not their individual situations.

Mr. Robert Gravely, 617 Hanover Avenue, N. W., advised that Council is charged with the responsibility of looking at the entire City of Roanoke, and one-half of the City is prospering, while the other half is failing. He referred to a pay scale for City workers that is not favorable for the average worker to earn a decent living. He advised that the black community has no businesses because they are considered last in receiving City funds and in receiving promotions in the workplace, and racism prevails in the City of Roanoke. He advised that the answer to the City's water problems is contained in the Holy Bible.

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: None.

MOTIONS AND MISCELLANEOUS BUSINESS:

INQUIRIES AND/OR COMMENTS BY THE MAYOR AND MEMBERS OF COUNCIL:

CITY CLERK-CITY COUNCIL-INTERNET: Council Member Bestpitch requested that the City Clerk summarize the following information to be placed on the Internet; i.e.: Commencing July 1, 2002, five years of information will be available to citizens and City departments with regard to City Council action agendas, reports,

communications, ordinances and resolutions, along with the Clerk's correspondence as a result of Council actions; information will be updated with each Council meeting; and, as time permits, information prior to July, 1997 will be posted on the Internet for review and research purposes.

PARKS AND RECREATION: Council Member Bestpitch referred to the annual giving campaign for the Mill Mountain Zoo, and encouraged Council Members to make their individual contributions. He also encouraged attendance at the Mill Mountain Zoo's major fund raising event, "Zoo Do 2002", which will be held on Friday, July 26, 2002, from 6:30 p.m. until 10:30 p.m.

BUDGET-TAXES-CITY COUNCIL: Council Member Bestpitch responded to recent public remarks of the Mayor with regard to the proposed salary increase for Members of Council. He stated that he wished the Mayor would demonstrate the same level of concern on the revenue side of the budget as he seems to have regarding the expenditure side, and noted while six Members of Council drive a vehicle for which they purchase a City decal and pay 30 per cent of the vehicle tax and the City of Roanoke receives 70 per cent reimbursement for the vehicle tax from the Commonwealth of Virginia, the Mayor chooses to excuse himself from the need to purchase a decal, or to pay the 30 per cent vehicle tax. Therefore, he questioned the message that the Mayor may be sending to the citizens of Roanoke.

The Mayor responded that Mr. Bestpitch was referring to the dealers' license tag on his personal vehicle. He stated that in the State of Virginia, one must obtain an automobile dealers' license in order to sell automobiles or trailers, he is a trailer dealer, and having paid for an automobile dealers' license, he is permitted to display a dealers' tag on his personal vehicle. He explained that a number of other vehicles within his company display City decals, along with a State license, all of which substantially contribute to the City's coffers. He advised that he pays 100 per cent in taxes and receives zero rebate from the State.

SPECIAL EVENTS: The Mayor encouraged citizens to attend July 3 and July 4 activities in the City of Roanoke, i.e.:

Old Fashioned Cruising Night on Williamson Road (July 3 at 7:00 p.m.)

Kiwanis Club River Clean Up at 9:00 a.m. (Participants will meet at the

Wasena Park Picnic Pavilion)

Farmers' Market Car Show - 10:00 a.m. - 2:00 p.m.

**Old Fashioned Neighborhood Parade on Williamson Road - 2:00 p.m.
(Parade starts at Civic Mall)**

Music for Americans at Victory Stadium - 7:00 p.m.

Council Member Dowe wished all citizens of the Roanoke Valley a happy Independence Day. He stated that this is a day that Americans fought for and a day that affords all citizens the opportunity to enjoy the freedom that comes from being an American.

HEARING OF CITIZENS UPON PUBLIC MATTERS: The Mayor advised that Council sets this time as a priority for citizens to be heard and matters requiring referral to the City Manager will be referred immediately for response, report and recommendation to Council.

COMPLAINTS-TELEPHONE COMPANIES: Mr. Hume Powers, 2641 Nottingham Road, S. E., expressed concern with regard to telephone service. He referred to a specific instance in which it took approximately 30 minutes to place a long distance telephone call from Roanoke to Richmond, and after listening to over 30 recordings from the telephone company before his call was completed. He asked that City Council inquire as to why the telephone monopoly cannot perform in a more satisfactory manner.

Later during the meeting, the Mayor announced that his office had received a telephone call from Senator George Allen's Office in which it was reported that any citizen with a concern regarding telephone issues should contact the Senator's Office to obtain the name of the appropriate State agency.

BUDGET-COMPLAINTS-HOUSING/AUTHORITY-CITY EMPLOYEES-WATER RESOURCES: Mr. Robert Gravely, 617 Hanover Avenue, N. W., expressed concern with regard to the water shortage, the high cost of housing in the City of Roanoke, and low wages for City employees.

CITY MANAGER COMMENTS:

BUDGET-PARKS AND RECREATION: Council Member Cutler requested that the City Manager report on the status of improvements to Booker T. Washington Park; whereupon, the City Manager advised that approximately 12-18 months ago, the City, in conjunction with residents of the Washington Park area, appointed a committee to develop plans for improvements to Washington Park. She stated that her commitment to the neighborhood was that if a plan could be developed that is supported by the neighborhood and City staff, she would submit the plan to Council with a recommendation that it receive the highest priority for park improvements. She advised that the plan has been addressed for at least 12-18 months, an element of which calls for an appropriate memorial to Booker T. Washington; the committee recommended that the memorial be designed by a representative of the minority community, however, there are procurement complications under the Virginia Procurement Code, therefore, progress has been delayed on that particular aspect, although the City continues to be willing to make funds available to assist in the procurement of a design if certain issues are resolved. She called attention to portions of the Booker T. Washington Park that were previously used as a landfill site, and an engineer has been engaged to evaluate proposed plans for the neighborhood, versus landfill conditions, and to address potential reuse of some of the park areas before a public meeting is held. She stated that the Director of the Department of Parks and Recreation has met with the Washington Park Committee and made certain commitments in terms of time lines; and improvements are not funded at this time, however, it is her commitment to bring the matter forward with a recommendation that it be funded out of the first set of monies that have been placed in the capital improvements plan for park improvements. She stated that improvements which were included in the first phase of the parks and recreation master plan are ongoing, although there have been some delays inasmuch as a decision was made to design all rest room facilities for all of the parks according to one design.

ACTS OF ACKNOWLEDGEMENT-CITY COUNCIL-CITY GOVERNMENT: The City Manager advised that she appreciated the summary remarks of Council Member Carder at the Council's Organizational Meeting earlier in the day in which he referenced many good and lasting decisions and improvements that have taken place in the Roanoke community over the past two years. She stated that Roanokers have much to be proud of and much to celebrate on July 4th.

PARKS AND RECREATION-SPECIAL EVENTS: The City Manager advised that the 50th Anniversary of the Mill Mountain Zoo will be celebrated on July 4th at a ceremony to be held at 10:00 a.m., on Mill Mountain. She stated that there are a wealth of opportunities in the City of Roanoke for citizens to participate in special events and Roanoke is a community that offers many opportunities for its residents.

BUDGET-CITY EMPLOYEES: In regard to earlier remarks of Mr. Robert Gravely, the City Manager advised that in 2002, Council authorized a maximum rate of pay for City employees at \$8.00 per hour, therefore, no City employee earns less than \$8.00 per hour. She stated that pay ranges have been extended in the City's Pay and Classification Plan in order to provide maximum opportunities.

At 4:50 p.m., the Mayor declared the meeting in recess to be reconvened in Closed Session in the Council's Conference Room.

At 5:05 p.m., the meeting reconvened in the Council Chamber, with Mayor Smith presiding, and all Members of the Council attendance, with the exception of Council Member Wyatt.

COUNCIL: With respect to the Closed Meeting just concluded, Mr. Carder moved that each Member of City Council certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act; and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed or considered by City Council. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

COMMITTEES-COMMUNITY PLANNING: The Mayor advised that there is a vacancy on the City Planning Commission, created by the resignation of Alfred T. Dowe, Jr., and called for nominations to fill the vacancy.

Mr. Bestpitch placed in nomination the name of Fredrick Williams.

There being no further nominations, Mr. Williams was appointed as a member of the City Planning Commission, to fill the unexpired term of Alfred T. Dowe, Jr., resigned, ending December 31, 2004, by the following vote:

FOR MR. WILLIAMS: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

COMMITTEES-CONVENTION AND VISITORS BUREAU: The Mayor advised that the one-year term of office of Sunny Shah as a City representative to the Roanoke Valley Convention and Visitors Bureau, Board of Directors, expired on June 30, 2002, and called for nominations to fill the vacancy.

Mr. Bestpitch placed in nomination the name of Sunny Shah.

There being no further nominations, Mr. Shah was reappointed as a City representative to the Roanoke Valley Convention and Visitors Bureau. Board of Directors, for a term ending June 30, 2003, by the following vote:

FOR MR. SHAH: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

HUMAN DEVELOPMENT-COMMITTEES: The Mayor advised that the terms of office of Frank W. Feather and Pamela Kestner-Chappelear as members of the Human Services Committee expired on June 30, 2002, and called for nominations to fill the vacancies.

Mr. Bestpitch place in nomination the names of Frank W. Feather and Pamela Kestner-Chappelear.

There being no further nominations, Mr. Feather and Ms. Chappelear were reappointed as members of the Human Services Committee, for terms ending June 30, 2003, by the following vote:

FOR MR. FEATHER AND MS. CHAPPELEAR: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

COMMITTEES-FLOOD REDUCTION/CONTROL: The Mayor advised that the term of office of Bill Tanger as a member of the Flood Plain Committee, expired on June 30, 2002, and called for nominations to fill the vacancy.

Mr. Bestpitch placed in nomination the name of Bill Tanger.

There being no further nominations, Mr. Tanger was reappointed as a member of the Flood Plain Committee, for a term ending June 30, 2003, by the following vote:

FOR MR. TANGER: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

Mr. Bestpitch moved that the City residency requirement be waived in this instance. The motion was seconded by Mr. Carder and adopted.

COMMITTEES-WAR MEMORIAL: The Mayor advised that the terms of office of Robert O. Gray, Harold H. Worrell, Sr., and Sloan H. Hoopes as members of the War Memorial Committee, expired on June 30, 2002, and called for nominations to fill the vacancies.

Mr. Bestpitch placed in nomination the names of Robert O. Gray, Harold H. Worrell, Sr., and Sloan H. Hoopes.

There being no further nominations, Messrs. Gray, Worrell and Hoopes were reappointed as members of the War Memorial Committee, for terms ending June 30, 2003, by the following vote:

FOR MESSRS. GRAY, WORREL, HOOPEES: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

PARKS AND RECREATION-COMMITTEES: The Mayor advised that the terms of office of E. C. Pace, III, Carl H. Kopitzke and William R. Dandridge as members of the Mill Mountain Advisory Committee expired on June 20, 2002, and called for nominations to fill the vacancies.

Mr. Bestpitch placed in nomination the names of Messrs. Pace, Kopitzke and Dandridge.

There being no further nominations, Messrs. Pace, Kopitzke and Dandridge were reappointed as members of the Mill Mountain Advisory Committee, for terms ending June 30, 2003, by the following vote:

FOR MESSRS. PACE, KOPITZKE AND DANDRIDGE: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

COMMITTEES-ROANOKE ARTS COMMISSION: The Mayor advised that the term of office of Susan W. Jennings as a member of the Roanoke Arts Commission expired on June 30, 2002, and called for nominations to fill the vacancy.

Mr. Bestpitch placed in nomination the name of Susan W. Jennings.

There being no further nominations, Susan W. Jennings was reappointed as a member of the Roanoke Arts Commission, for a term ending June 30, 2005, by the following vote:

FOR MS. JENNINGS: Council Members Bestpitch, Carder, Cutler, Dowe, Harris and Mayor Smith-----6.

(Council Member Wyatt was absent.)

COMMITTEES-YOUTH: The Mayor advised that the term of office of Jamaal Jackson as a member of the Youth Services Citizens Board expired on May 31, 2002, and called for nominations to fill the vacancy.

Mr. Bestpitch placed in nomination the name of Jamaal Jackson.

There being no further nominations, Mr. Jackson was reappointed as a member of the Youth Services Citizens Board, for a term ending May 31, 2005, by the following vote:

FOR MR. JACKSON: Council Members Bestpitch, Carder, Cutler, Dowe, Harris
and Mayor Smith-----6.

(Council Member Wyatt was absent.)

There being no further business, the Mayor declared the meeting adjourned
at 5:05 p.m.

A P P R O V E D

ATTEST:

Mary F. Parker
City Clerk

Ralph K. Smith
Mayor